

Please note the earlier start time

Regional School District 13
Board of Education Work Session & Special Meeting Notice
August 9, 2023 at 5:00 p.m.

The Regional School District 13 Board of Education will meet in special session on Wednesday, August 9, 2023 at 5:00 p.m. in the library Cuginchaug Regional High School.

Empowering Students to Thrive and Contribute as Global Citizens

Agenda

1. Pledge of Allegiance
2. Approval of Agenda
3. Joint Work Session with Building Committee
 - A. QA+M Presentation on Long Range Facility Planning and Potential Grade Configurations – Rusty Malik & Carson Collier
4. Public Comment – at the beginning of the meeting public comment should refer to items on the agenda
 - A. In-person public comment
 - B. Remote public comment (please go to www.rsd13ct.org or the end of the agenda for instructions on how to participate)
5. Approval of Minutes
 - A. Board of Education Regular Meeting – July 5, 2023
 - B. Board of Education Special Meeting – August 1, 2023
6. Superintendent's Report
 - A. Discussion on potential interim grade level configuration plan for 2024-2025 update
 - B. 2023-2024 opening of school year update
7. Staff Reports
 - A. Director of Finance Report – Kim Neubig
 - B. 5th Grade Master Schedule Update – Noelle Durkin
8. Draft communication protocol update
9. New Business
 - A. Discussion and possible vote to authorize the superintendent to enter into an MOU related to an attendance incentive pilot program with the RSD 13 Education Association
 - B. Discussion and possible action on the status of the Strategic Plan

Public comment is limited to three minutes per speaker. As specified by board policy, Public Participation at Board of Education Meetings, the chairman of the board may at their discretion restrict, extend or curtail comments at any time. All comments must refer to the educational program of RSD 13 and conform in manner and content to the district's core ethical values. Comments at the beginning of the meeting are limited to items on the meeting agenda. It is board practice not to respond to comments during the meeting.

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10. Committee Reports

- A. ACES Update – Lindsay Dahlheimer
- B. Building Committee Meeting – July 12, 2023
- C. Policy Committee Meeting – August 9, 2023
 - 1. Second read and possible vote on remaining series 1000 policies:
 - a. Soliciting Funds from and by Students 1324
 - b. Fundraising Activities 1325
 - c. Fundraising – Shipman
 - 2. Second read and possible vote on series 3000 policies:
 - a. Accident Prevention and Reporting 3516.3
 - b. Authorized Use of School Owned Materials 3514
 - c. Board Budget Procedures and Line Item Transfers 3160
 - d. Budget – Fiscal Year 3150
 - e. Budget – Formulation of Tentative Budget 3120
 - f. Budget – Setting Priorities 3113
 - g. Budget Procedures and Line Item Transfers – Shipman
 - h. Budget Report 3432
 - i. Capital Assets 3322
 - j. Code of Conduct for Federal Procurements – Shipman
 - k. Contracts 3324
 - l. Copies of Records 3250
 - m. Disposal of Obsolete or Surplus Equipment or Materials - Shipman
 - n. Food Services 3542
 - o. Gifts and Memorials 3280
 - p. Gifts, Grants and Bequests to the District – Shipman
 - q. Hazardous Material 3524.1
 - r. Hold on Destruction of Records (Litigation) – Shipman
 - s. IDEA Fiscal Compliance – Shipman
 - t. Insurance 3532
 - u. Monies in School Buildings 3450
 - v. Naming Schools or School Facilities 3281
 - w. Paying for Goods and Services 3326
 - x. Payroll Procedures 3326.1
 - y. Purchasing – Shipman
 - z. Purchasing Procedures 3320
 - aa. Requesting Goods and Services 3321
 - bb. Safety 3516
 - cc. Sales and Disposal of Books Equipment and Materials 3260
 - dd. School Activity Funds – Shipman
 - ee. Security and Safety Plan - Shipman
 - ff. Security of Buildings and Grounds 3517
 - gg. Student Activity Accounts 3451
 - hh. Tuition Fee 3240
 - 3. First read of series 4000 policies:
 - a. Abuse and Neglect of Disabled Adults – Shipman
 - b. Alcohol Tobacco and Drug Free Workplace 4118.231/4218.231
 - c. Alcohol Tobacco and Drug Free Workplace – Shipman

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- d. Athletic Coaches Evaluation and Termination – Shipman
- e. Certified Staff Development 4131
- f. Child Abuse Neglect or Sexual Assault Reporting 4119
- g. Child Abuse Neglect or Sexual Assault Reporting – Shipman
- h. Concussion Training for Athletic Coaches – Shipman
- i. Emergency Action Plan for Athletic Events – Shipman
- j. Employee Transfer – Reassignment 4214
- k. Employee Use of District’s Computer Systems 4132/4232
- l. Employee Use of District’s Computer Systems – Shipman
- m. Employment and Student Teacher Checks – Shipman
- n. Employment and Student Teacher Checks 4112.1/4212.1
- o. Employment of Teachers 4112
- p. Exertional Heat Illness Awareness – Shipman
- q. FMLA – Shipman
- r. FMLA 4151/4251
- s. Hiring of Certified Staff – Shipman
- t. Social Media – Shipman
- u. Social Media 4118.51/4218.51
- v. Wellness – Employee 4162/4262

11. Communications

12. Public Comment – at the end of the meeting public comment should refer to items not on the agenda
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Remote Access Instructions for the August 9, 2023 Board of Education Meeting:

View Only YouTube Live Stream

https://youtube.com/live/o____ibDqaoM?feature=share

Joining via Phone Call

Call 646-558-8656 or 646-931-3860 (Zoom offers several phone numbers in the event of high call volume)

Enter Webinar ID: 818 3315 6887 and press #

Press # again when asked for participant ID

Public Comment via Phone Call

Dial *9 at any time to "raise your hand" to indicate to the host that you wish to speak during public comment

During public comment, listen for the meeting host to announce the last 4 digits of your phone number and ask you to speak. (Note: you will only be called upon if you have "raised your hand")

When called upon, dial *6 to unmute yourself

State your name and town before your comment(s)

Joining via Zoom

Click on this

link: <https://us02web.zoom.us/j/81833156887?pwd=NHN5YnpzbzFvSmd3bnBqYm1rZVU3UT09>

Passcode: 474345

When prompted, enter your full name and email address

Click continue

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